

Goldsmiths: Saleroom Procedures during Covid-19 pandemic

UNDER NO CIRCUMSTANCES SHOULD ANYONE DISPLAYING ANY SYMPTOMS OF COVID-19 ENTER THE SALEROOM

Sale Viewings:

- Sale viewings will be conducted on the Thursday and Friday preceding a sale from 9.30 – 16.30
- On sale day viewing will be limited to those people attending the sale and will finish at 9.20
- Hands should be sanitised at the entrance to the saleroom. There will also be sanitiser available by the entrance to the toilets
- Clear polythene gloves will be available for customers, should they require them
- A maximum of 20 customers will be allowed in the sale room at any time for viewing
- Doors and windows will be open
- Toilets will be available

Sale Day

- Viewing on sale day from 9.30 – 9.20 but this is only available to those who are booked to attend the sale
- In line with government guidelines on social distancing we have to limit the number of customers attending the sale to 20
- Spaces will be marked on the floor for customers to stand socially distanced
- Attending the sale: We will give first refusal to those regular customers who have purchased most from us in the past 2 years. Any spaces not taken will be made available to customers who ask to attend. We will contact customers to confirm that they will be able to attend the sale. Those attending must remain for the majority of the sale in order to minimise movement and contact within the saleroom.
- Those attending the sale should be in their places by 9.25am
- Toilets will be available
- There will be no canteen

Leaving bids

- A sale catalogue will be available to download from our website
- Minimum starting bids will be indicated on the catalogue which will act as the reserve price for lots
- Commission bids may be left by completing the usual form at the saleroom or by emailing them to auctions@goldsmithsofoundle.com to arrive by 1630 on the Friday prior to the sale
- We aim to offer a telephone bidding service. Starting bids for any telephone bidding will be £25. Please book your telephone bid by 1630 on the Friday prior to the sale. There will be a restriction of one telephone bid per lot.

Payment

- We are introducing a card machine for **debit card** purchases. £45 limit on contactless purchases. We will continue to take cash and cheque payments but would prefer card payments when possible.

Removal of Goods

- On sale day : please be aware that this may be restricted during the sale itself. At all times customers must have regard to others in the saleroom and maintain social distancing.
- We will have short break prior to selling the 'table lots' to enable customers to move around. Those not wishing to remain until the end of the sale should then have more freedom to move the earlier lots.
- After the sale : Please contact the office to arrange a suitable pick up time for purchases as we will be restricting the number of customers delivering/collecting in the interests of safety

Please be conscious of others at all times and respect social distancing

We will endeavour to make the saleroom experience as normal as possible but please bear with us as we adjust to current limitations on business. We may have to vary these procedures at short notice if deemed necessary.